

Accounts for payment:

\$662.50	Stihl Shop Waipapa – 50% cost of new SE133 vacuum
\$163.20	Stihl Shop Waipapa – cost to investigate fault on SE122 vacuum (nonrepairable)
\$ 60.00	M Dawson – cleaning for February (2hrs)
\$ 60.00	R Neale – cleaning for February (2hrs)
\$ 63.25	R Neale – reimburse special liquor licence application on behalf T Lepper
\$ 63.25	R Neale – reimburse special liquor licence application on behalf FNDC

The Board approved the purchase of a computer for Sarah's coordinator's role. Raewyn and Sarah will work through this with the Board's best interests at heart.

Squash Club's power invoices:

Bevin reads the meter at/near the end of each month and Raewyn creates an invoice based on the current charges. As an example Squash were invoiced as follows (gst incl):-

27.8.24 – 9.10.24	1877 units (.33c per unit)	\$ 619.41
28.11.24 – 5.1.25	1182 units (.36c per unit)	\$ 489.35

The power consumption for the Complex during similar times was as follows:-

26.8.24 – 23.9.24	\$1,128.28 less discounts & solar panel credit	\$1,030.02
24.11.24 - 22.12.24	\$ 950.50 less discounts & solar panel credit	\$ 742.11

The question was raised:- Is it fair that Squash pay such a large proportion towards the Complex power account without gaining any benefit from the solar panel credits? This will be discussed more at the next meeting.

Robert/Rachel **Passed**

General Business

1. Fire Drill:
The Emergency Response Annual Test Plan was completed by members present at the meeting. There were no issues raised. Raewyn will file the *Notification of Evacuation Training Programme* with FENZ. The next fire drill will take place at the September 1, 2025 meeting. The Squash rooms will be included in the drill.

Coordinator

2. KKNC - sponsorship signage:
The Board approve Netball's request to display sponsorship signage on the front of the control room, the front fence of the netball courts facing the carpark and on the goal post pads. The Board felt provided Netball gained sponsorship and met the Code of Conduct Policy, it was irrelevant who the sponsor was or if there was a conflict of interest.

In accordance with clause 19.1 of the Lease Agreement (*Signage*), Raewyn will advise Council of Netball's intentions.

Coordinator

Raewyn will also take this opportunity to advise FNDC of the annual renewal of Sponsorship Signage Agreements at the courts.

Coordinator

3. Bella Booth – booking enquiry:
Bella is a Year 13 student from King's College, Auckland, formerly from Kerikeri High School. Bella is keen to share her netball knowledge with Northland players and would like to run two netball fun days, Friday & Saturday, April 25 & 26, from 10.00/10.30am to 1pm, with a preferred age range of 13-18 years (Years 9 to 13).

Bella would like to use the function room and netball courts and was hoping to ask participants for a koha which would be given back to the Complex for the use of the facilities.

The Members are in favour of the concept in principle, but wanted to know if Bella was running the course or was this a recruitment drive by King's College and asked Raewyn to seek clarification.

If the request is solely Bella's, the Board are happy to proceed with the booking of the function room on a koha basis, and bring to Bella's attention Squash's request to access the kitchen facilities Friday and Saturday.

If King's College intend to advertise and promote the College as part of the fun day, the College will be required to pay the normal hourly rate of \$34 incl gst.

Coordinator

4. Caroline Wells (Civil Defence Coordinator) - water tank installation:
The Board approve Caroline's invitation, in principle, to install a water tank as an emergency water supply should there be a disaster and access to the town's main system be disconnected. The Board will await updates from Caroline before proceeding further.

Coordinator

5. Policies:
The Members moved to adopt the following policies prepared by Rachel and these will be posted on the website.

Moved:

The Financial Policy, Facility Usage Policy, Complaints and Grievance Policy, and Code of Conduct Policy be adopted and posted on the website.

Marty/Ange Passed

The Members would like to thank Rachel for the time and effort involved in preparing the policies.

Rachel/Coordinator

The Health & Safety Policy is a work in progress.

6. Playground update:
Ange advised that progress is ticking along nicely. The site will be prepared in April and the last of the equipment arrives in the country at the beginning of May. Construction will begin as soon as possible. It's hoped the planting will take place during autumn.

7. FNDC Funding applications:
Rachel has been in touch with some sporting groups and at the moment there are four clubs involved in the collective group. Rachel will prepare a draft email to FNDC with the suggestion that they *come to the party* and provide funding for the maintenance of the fields etc.

Rachel

8. Solar Panels:
Members queried the cost and frequency of the panel clean and check. Raewyn will confirm as per the warranty details.

Coordinator

9. Maintenance:
Ric has offered to repair the holes in the wall in the men's toilets and in the back alleyway. Ric will touch base with Sean Anderson from Carpet Court to repair the torn metal trim near the kitchen servery and the small carpet hole near the eastern wall.

Ric

10. Stihl SE133 vacuum:
Raewyn has collected the new and old vacuums from Stihl, Waipapa. Graham will remove the lead from the old cleaner and put this onto the new one and dispose of the nonrepairable machine. The asset schedule will be updated to reflect the changes.

Graham/Coordinator

11. March preseason clean:
A-Z Cleaning has not responded to the Coordinator's emails for a quote. It was agreed the spring clean be left until the end of the winter code season i.e. September/October.

Coordinator

Follow-up List:

Bookings (as per calendar handout)

Meeting Closed 7.00pm

The next meeting is Monday, April 1, 2025, 6.00 pm

Signed as a true and correct record:

**Robert Groome,
Chairperson.**

Dated this _____ day of _____ 2025: