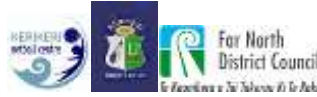




KERIKERI SPORTS COMPLEX



Minutes of Board Meeting held
Monday, September 5, 2022
at Kerikeri Sports Complex

Meeting Opened 6.00pm

Chair: Graham Wilson

Present: Graham Wilson, Robert Groome, Ange Barker, Rachel Smith (FNDC Representative) and Marty Robinson (Community Member)

Apologies: Dot Dromgool

Conflicts of Interest: Nil

In Attendance: The Board welcomed Gerry Buxton to the meeting. Gerry has been investigating the feasibility of installing solar panels at the Complex. Gerry's passion and knowledge about the pros and cons of this was really evident throughout his presentation and with the information gathered to-date.

The Members are keen to obtain quotes and have suggested a capping of \$25,000 with a \$5,000 contribution from the Board and the balance through funding grants.

Gerry will contact Lightforce and SuperPower NZ for quotes. Gerry prefers Lightforce as they provide a good price and good quality materials.

Gerry will ask Nick Powell (KKHS) to produce a model of the complex depicting the best angles of the panels so as to gain the maximum benefit from the east facing roof. A north facing roof is the preferred option for maximum return.

Ange thanked Gerry for all his volunteered hours and wonderful presentation, and look forward to moving forward from here.

Marty and Gerry left the meeting at 7.00pm.

Minutes: Previously emailed. Accepted as a true and correct record of the zoom meeting held on August 1, 2022.

Matters Arising:

- Working bee is October 1 with a proposed start time of 8.30am. The Coordinator will notify KKRC and KKNC.
- Maintenance list follow up. Graham and the Coordinator met to go through the list to ensure all materials etc are ready for the working bee. Graham confirmed the roof leak over the rugby changings had been repaired.

Robert/Ange Passed

Correspondence In:

- James Coleman, Northern Region Football (Referred to GB)
- Bald Angels booking enquiry (Referred to GB)
- Gail Parlane – yoga (Referred to GB)
- FENZ (Fire and Emergency NZ) booking enquiry (Referred to GB)
- Kerikeri Quilters Club have nominated Mid North Hospice to receive the \$350 in lieu of the hireage fee (booking Labour Weekend) (Received)
- Quote from A-Z Cleaning (Referred GB)
- Bodean, Northland Rugby – Girls rippa rugby module for Year 5/6 (Referred GB)

Correspondence Out:

- KKRC & KKNC regarding the increase in the volume of rubbish and disposal costs, and the possibility of spreading the cost across KKRC, KKNC & KSC for the 2023 winter code season
- External maintenance wish list emailed to Tania, FNDC
- GST IRD Return June/July - 00 account to pay \$56.95, 01 account (playground) \$292.50 refund

Financial Report: Financial report of September 3, 2022 previously emailed.

No accounts for approval

Graham/Robert Passed

General Business:

1. Biannual Fire Drill:
This was completed and a copy of the *Notification of Evacuation Training Programme* will be forwarded the Fire and Emergency NZ. Coordinator
2. Review of hireage costs:
The review of the hireage costs in preparation for the 2023 financial year was deferred to the October 3 meeting.
3. Rippa Rugby Module:
The Board suggested a hireage fee of \$50 + gst for the use of the changing rooms during the girls rippa rugby module for Years 5 & 6 and possibly Years 7 & 8 (subject to interest). The module will run for four weeks during November from 4.40-6.00pm and will be coordinated by Bodean of Northland Rugby. Coordinator
4. Northern Region Football (NRF):
The request from James Coleman of NRF to use 3-4 netball courts from October to December to run a futsal programme for 9-10 year olds was approved subject to KKNC's approval. Coordinator

5. Quote for cleaning:
The following quote from A-Z Cleaning to clean the main function room area (kitchen & toilets), committee room and netball control room was received and approved as follows:-

| | |
|--|-----------------|
| - Clean all walls | \$ 306.55 |
| - Clean all interior glass/windows | \$ 313.75 |
| - Carpets | \$ 514.75 |
| - Strip and buff kitchen & toilet floors | <u>\$ 95.00</u> |
| Total (incl gst of \$160.44) | \$1,230.05 |

October 10-12 has been set aside for cleaning. This Monday-Wednesday is during the school holidays and the first consecutive dates available.

Coordinator

6. Lease update:
Tania Steen of FNDC will attend the October meeting and advise accordingly.

7. Bald Angels Christmas Kai Boxes and Gift Project:
The Board fully support Bald Angel's request to use the function room to coordinate their annual project on Tuesday, December 13 and Wednesday, December 14. Both Yoga and Ventia are happy to relinquish their bookings for this worthy cause.

Coordinator

8. Wednesday Yoga classes:
The Board thanked Gail for her offer to pay a retainer of \$20 for January 11, 18 and 25 but felt it wasn't necessary.

Coordinator

9. FENZ booking enquiry:
The Board confirmed the FENZ booking for Saturday, October 15, from 7.30am to 6.00pm for a volunteer leadership meeting of approximately 100 people. The hireage fee is \$30 per hour (incl gst) plus bond.

Coordinator

10. Future working bee:
The Board have earmarked Sunday, March 5, 2023 as the next working bee. It is hoped if this working bee goes ahead there won't need to be another at the end of the winter code season.

11. Playground update:
Ange advised on Thursday, September 8 Kipa will bless the site and hand over the naming of the playground to the community. The official name is Te Amo Pūtoro. While there is no english translation it means fun, safe, explore and belong. Dot, Graham, Robert, Rachel and Marty hope to attend.

The natural traditional playground equipment will be scattered around one central piece of a more commercial/contemporary design.

12. The Coordinator was given permission to purchase a kitset cupboard from Mitre 10 for \$264.00 for storing files, a lock to secure the cupboard and a replacement lock for the gas bottles.

Approval was given for the purchase of a new replacement microwave between the value of \$300-\$400.

Coordinator

13. Cleaning hours for Isla and Raewyn were tabled:-

July

| Date | KKRC | KSC | KKNC | Total Hours | Raewyn | Isla |
|--------|-----------|-----|----------|-------------|--------|--------------|
| 3/7 | 2.8(70%) | - | 1.2(30%) | 4 | 2.5 | 1.5 |
| 10/7 | 3.24(70%) | - | 1.35% | 4.5 | 4.5 | away |
| *17/7 | - | 1.5 | - | 1.5 | 1.5 | away |
| 31/7 | 2.8(70%) | - | 1.2(30%) | 4 | 4 | Broken elbow |
| Total: | | | | 14.0 | 12.5 | 1.5 |

* School holidays

August

| Date | KKRC | KSC | KKNC | Total Hours | Raewyn | Isla |
|--------|-----------|-----|------------|-------------|--------|--------------|
| 7/8 | 2.10(70%) | - | .9(30%) | 3 | 3 | Broken elbow |
| 14/8 | 2.10(70%) | - | .9(30%) | 3 | 3 | Broken elbow |
| *21/8 | - | - | 1.5 (100%) | 1.5 | 1.5 | Broken elbow |
| **27/8 | .25 | - | 3.25 | 3.5 | 3.5 | Broken elbow |
| Total: | | | | 11 | 11 | - |

* Junior Prizegiving

** Senior Prizegiving

Follow-up List:

Future Bookings:

- KKRC Friday, September 9
- Te Tai Kohanga Reo 40th Anniversary, September 28 and 29

Meeting Closed 7.20pm

The next meeting is Monday, October 3, 2022 at 6.00 pm

Signed as a true and correct record:

Graham Wilson,
Chairperson.

Dated this _____ day of _____ 2022: