



Minutes of Board Meeting held

Monday, July 11, 2022

at Kerikeri Sports Complex

Meeting Opened 6.30pm

Chair: Dot Dromgool

Present: Dot Dromgool, Robert Groome, Graham Wilson, Ange Barker, and Marty Robinson (Community Member)

Apologies: Rachel Smith (FNDC Representative)

Conflicts of Interest: Nil

Minutes: Previously emailed. Accepted as a true and correct record of the zoom meeting held on June 13, 2022

Matters Arising: Nil

Graham/Ange Passed

Correspondence In:

- BDO – acknowledgement of three part payments

Correspondence Out:

- Letter to BDO asking if the KSC could pay the EOY 2022 account of \$1,265.00 in three instalments as the KSC has just paid the EOY 2021

Financial Report: Financial report of July 9, 2022 previously emailed.

Dot/Graham Passed

General Business:

- Isla and Raewyn's cleaning hours for June:

Date	KKRC	KSC	KKNC	Total Hours	Raewyn	Isla
*5/6	-	3	-	3	3	- (away)
12/6	4.2(70%)	-	1.8(30%)	6	3.5	2.5
19/6	4.9 (70%)	-	2.1 (30%)	7	4.0	3.0
25/6	5 AB's	-	-	5	3.25	1.45
26/6	2.45 (70%)	-	1.05 (30%)	3.50	3.50	- (sick)
				24.50	17.25	7.25
Total:						

* No KKRC & KKNC

2. General Maintenance within the Complex:
The Coordinator will prepare a list of maintenance requirements e.g. within the function room and kitchen area including carpet shampoo, repainting of plastered areas, holes in the wall, replacement of the microwave etc. Coordinator
3. Dog waste receptacles:
Following an enquiry from Rotary, Ange asked about dog waste receptacles around the rugby grounds. The Members felt dog waste was the responsibility of the owners to dispose of.
4. Playground:
Ange recently met with Rotary who are keen to `come on board' and help with the planting around the playground area.

Rotary wondered about installing a fitness circuit around the rugby grounds and wanted to know the general feedback from the Board Members, which was very positive.
5. Carpark Improvements:
Graham will touch base with Mark Hewitt about the supply of some posts/bollards to be installed on the right hand side of the roadway once the new roadworks have been completed. The bollards are to prevent people parking their vehicles on the grass/dirt strip. Graham
6. KSC/FNDC Lease:
Since a meeting between the Coordinator and members of FNDC staff in July 2019 regarding the above lease, no further correspondence has been entered into and the Complex Board is waiting to hear from FNDC. However, following an RFS lodged in April 2022 regarding the grass in the roof gutters, it has come to the Board's attention that this RFS will not be actioned as there is no formal lease between the parties.

The Coordinator has asked if she may follow this up with Rachel Smith (FNDC Representative) and Ann Court (FNDC Councillor). Coordinator

Follow-up List:

Future Bookings:

Meeting Closed 6.50pm

The next meeting is Monday, August 1, 2022, 6.00 pm

Signed as a true and correct record:

**Dot Dromgool,
Chairperson.**

Dated this _____ day of _____ 2022: