



KERIKERI SPORTS COMPLEX



Minutes of Board Meeting held

Monday, June 13, 2022

via zoom

Meeting Opened	6.00pm
Chair:	Graham Wilson
Present:	Ange Barker, Rachel Smith (FNDC Representative) and Marty Robinson (Community Member)
Apologies:	Dot Dromgool and Robert Groome
Conflicts of Interest:	Nil
Minutes:	Previously emailed. Accepted as a true and correct record of the zoom meeting held on May 2, 2022
Matters Arising:	Nil

Marty/Graham Passed

Correspondence In:

- Waste Management – explanation of cost increases
- Genesis – change in charges
- Gail Parlane – thank you for reviewing the hireage fees

Correspondence Out:

- Gail Parlane – letter confirming the Board's review of the hireage charges
- Waste Management – email requesting clarification of cost increases (previously circulated to the Members)
- Sponsorship Signage Agreement letters to:-
Aligned Movement, Aqua Filter Far North, Fell Engineering, Ray White Real Estate, Bodyworks Physiotherapy & Wellness, & Top Energy
- IRD GST April/May - to pay \$1,055.81

Financial Report: Financial report of June 11, 2022 previously emailed.

Accounts approved for payment:-

\$1,095.00	R Neale – Coordinator's hours from April 1 to May 31, 2022 (36.5 hours)
\$1,853.83	State Insurance – Policy renewal
\$ 780.00	BOI Gas – refill 6 bottles
\$ 117.96	Vodafone – wifi Broadband for 6/6-5/7

The Board approved payment of BDO's invoice for preparing the EOY financial statements 2022 of \$1,265.00 but asked that as the Board have recently paid the EOY 2021 account of \$1,150.00, could the most recent account be paid in instalments.

Coordinator

Marty/Graham Passed

General Business:

1. Changes to the Incorporated Societies Act:
The Coordinator asked for permission to liaise with BDO about the changes to the Act and how these will affect the Board. Rachel suggested contacting nonprofiworkroom first as this would be a cheaper option.

Coordinator

2. U3A booking:
The Board confirmed the hireage fee of \$10 per hour (incl gst) but wish to point out this may increase in the future due to the ongoing increases experienced by the Board and the cost for services.

3. Increase in Initial's charges:
The increase from \$134.45 per month to \$145.88 (\$11.43) was received.

4. Genesis:
Subject to how the new charges will affect the Complex, it was suggested that a comparison be done on `Powerswitch`.

5. Cleaning Contract:
The table below was received.

Date	KKRC	KSC	KKNC	Total Hours	Raewyn	Isla
10/4	1	-	-	1	1	-
*1/5	4	-	-	4	2.50	1.50
8/5	0.5	2	0.5	3	2	1
*15/5	4.2 (70%)	-	1.8 (30%)	6	3.50	2.50
22/5	0.5	2.75	0.5	3.75	2.50	1.25
*29/5	4.025 (70%)	-	1.725 (30%)	5.75	3.50	2.25
Total:				23.50	15.00	8.50

Raewyn mentioned that on Sunday, June 12, the floor was covered in black boot marks and that it took a long time to remove the marks which was costing Rugby more for cleaning. Graham will have a word with Rugby.

Graham

6. Kylie Harper's booking enquiry:
The Board approved Kylie's booking enquiry for a 21st birthday party on August 27. The hireage is \$575 incl gst and a \$500 refundable bond.

7. Fulton Hogan:
The Board approved Fulton Hogan's request to fly a drone over the complex on Wednesday, June 15 to take a photo of their staff.

8. Solar Panels:
Rachel advised Gerry Buxton would be happy to come along to a meeting and discuss

options with the members. If lights are the biggest users of the power, it may not be worth installing solar panels. Rachel will touch base with Gerry in another four weeks and the Board will endeavour to get the power consumption itemised for each unit using power.

9. League:
Ange reported on her conversation with the gentleman from League and once she explained there was provision for League at the new sports ground, he appeared to calm down.

Follow-up List:

Future Bookings:

Meeting Closed 6.50pm

The next meeting is Monday, July 4, 2022, following the AGM

Signed as a true and correct record:

**Graham Wilson,
Chairperson.**

Dated this _____ day of _____ 2022: