



KERIKERI SPORTS COMPLEX



Far North
District Council
Te Kaunihera o Tai Tokerau Ki Te Raki

Minutes of Board Meeting held

Tuesday, February 1, 2022

at Kerikeri Sports Complex

Meeting Opened 6.00pm

Chair: Dot Dromgool

Present: Dot Dromgool, Robert Groome, Graham Wilson, Ange Barker, and Marty Robinson (Community Member)

Apologies: Rachel Smith (FNDC Representative)

Conflicts of Interest: Nil

Minutes: Previously emailed. Accepted as a true and correct record of the meeting held on Monday, December 6, 2021.

Matters Arising:

- Carpark improvements – response from Darren, FNDC (referred to GB)

Graham/Ange

Passed

Correspondence In:

- NZ Post – increase in annual post office box levy of \$10 plus gst. Annual levy \$215.00
- Adept Marketing – update of website theme (referred to GB)

Correspondence Out: Nil

Financial Report: Financial report of January 29, 2022 previously emailed.

Accounts approved for payment:-

\$217.35	Adept Marketing – annual website hosting fee
\$ 63.25	R Neale – reimburse special liquor licence application fee paid to FNDC on behalf of Staeja Howarth's 21 st booking for February 26, 2022
\$345.00	Adept Marketing – update website theme to safe guard security issues (see below)
\$825.00	R Neale, Coordinators Contract 6/12/2021 to 28/01/2022 27.5 hours

Dot/Robert

Passed

General Business:

1. Website Theme update:
The Board accept Michelle Ackers' (Adept Marketing) offer to update the website theme security. The current theme, which has been used for a number of years, is no longer being supported for updates which may cause future security issues. The fee to complete the update is \$300 plus gst (\$345).

Coordinator

2. Rugby League Northland:
The Board confirm the fee to hire the complex facilities on Saturday, February 12, 2022 for the community connection workshop for 30+ people is \$290 (incl gst) plus a \$200 bond. This fee is based on the standard hireage charges.

Coordinator

3. Carpark improvements:
Members discussed the draft carpark plans prepared by Haigh Workman and would like to:-
 - install angle parking (plans indicate 90° parking)
 - widen the roadway
 - create two 'lanes'
 - provide a roundabout
 - start the roadway at the RHS kerb

The Coordinator will invite Darren (FNDC) to meet with the Members on site to discuss the above.

Coordinator

4. Affiliation fees 2022:
The current fees are \$3,500.00 incl gst. The Board recommended all fees remain the same for the coming winter code season. However, this may be revisited depending on the effects of Covid-19.

5. Emergency evacuation procedures:
The biannual evacuation training programme was carried out by Members present. The notification form will be completed and forwarded to FENZ.

Coordinator

6. Covid-19 Guidelines for KKNC & KKRC:
Following an enquiry from KKNC regarding the Board's Covid-19 requirements, the Board will follow the Government's Regulations and don't envisage imposing any extra conditions at this stage. However, this will be reviewed at every Board meeting as extra measures may need to be implemented to support KKNC and KKRC e.g. separation of toilet areas, cordoning off of areas etc.

KKRC and KKNC will be asked to forward a copy of their Covid-19 plans to the Board together with any extra measures they feel are required prior to the next Complex meeting on March 1.

Coordinator

7. Playground update:
Ange is meeting with Foundation North on Wednesday, February 2nd. Vision Consulting are about to start the Resource Consent process and have assigned a project manager. Ange has been in touch with the playground people and is currently selecting activities to be included. Shapeshifter Earthworks, who have donated time to the value of \$2,500, will be asked to start clearing the site. Where will the containers be moved to? Graham will contact Ann Court to see if the new sports complex would like the cricket pitches.

Follow-up List:

Future Bookings:

February 12, 2022 - Northland Rugby League

Meeting Closed 6.50pm

The next meeting is Tuesday, March 1st 2022 at 6.00pm. Ange will keep in contact with the Members as the Coordinator is away.

Signed as a true and correct record:

**Dot Dromgool,
Chairperson.**

Dated this _____ day of _____ 2022: