



# KERIKERI SPORTS COMPLEX



Minutes of Board Meeting held  
Monday, December 6, 2021  
at Kerikeri Sports Complex

<b>Meeting Opened</b>	6.00pm
<b>Chair:</b>	Robert Groome
<b>Present:</b>	Robert Groome, Graham Wilson, Ange Barker, Rachel Smith (FNDC Representative) and Marty Robinson (Community Member)
<b>Apologies:</b>	Dot Dromgool
<b>Conflicts of Interest:</b>	Nil
<b>Minutes:</b>	Previously emailed. Accepted as a true and correct record of the meeting held on November 1, 2021.

## Matters Arising:

1. IRD/GST Return for August/September:  
The Coordinator advised she had been in touch with the IRD and submitted an amended GST return for the August/September period. The grant of \$17,250 from FNDC which was banked into the 00 account in error, had been reversed out by way of a credit in the income column and this had affected the GST return by showing a large GST credit in the income field of the calculation sheet. IRD's system could not accept this. The \$17,250 transferred out to the 01 account was amended to show as an expense and this in turn corrected the GST return filed.

**Rachel/Ange Passed**

## Correspondence In:

- Genesis – increase in network supply charges effective December 4, 2021 was received.

**Correspondence Out: Nil**

**Financial Report:** Financial report of December 3, 2021 previously emailed.

Accounts approved for payment:-

\$ 60.00 Shelley Cooke – cleaning on behalf of KSC  
\$1,335.00 R Neale – CC 1/10 to 30/11/21 44.5 hours

**Ange/Graham Passed**

## General Business:

### 1. Playground Report:

Ange advised that there had been no response to the public invitation to attend a community meeting and establish a Playground Working Committee.

Ange will establish an account with Vision Consulting to get the ball rolling and start with the earthworks. The containers will need to be removed/moved.

Board Members volunteered to help out wherever possible and to potentially liaise with other members within the Rugby Club who could also assist.

Ange will contact Halvo Signs and arrange for a big concept plan/drawing to be made.

Ange

### 2. Carpark proposals from Haigh Workman:

The two carpark proposals coordinated by Darren (FNDC) and prepared by Haigh Workman were circulated amongst the Members.

Option 1: \$398,935

This option allows for vehicles to be parked on the bypass side of the roadway.

Option 2: \$408,020

This option allows for vehicles to be parked at right angles on the field side of the roadway.

The two options were discussed. The Members agreed that as public safety is paramount, parking had to be on the rugby side of the roadway and preferably angle parking for ease of entering/exiting the space and traffic flow.

Option 1 is not an option the Board wish to pursue and if the Board are unable to go with Option 2, they would prefer not to proceed at all.

Coordinator

### 3. Covid 19 vaccination status:

The Complex can hire out the premises and switch between My Vaccine Passes (MVP) and not requiring My Vaccine Passes. However, the premises/space will need to be cleaned/sanitised between the two groups and ensure they follow the appropriate rules relating to the use of MVP or no MVP. The hirer must clearly communicate what setting they are operating under.

The Board recommended the Booking Form be updated to include a Covid 19 Disclaimer whereby the hirer is responsible for ensuring the Government Guidelines are adhered to, the premises/space is sanitised after an event not requiring a MVP and any fines imposed by the Government for breach of the guidelines will be the hirers responsibility and not the Board's. The disclaimer will include the fine amount once this is located.

Coordinator

### 4. Report from the Bald Angels:

Bald Angel's letter of appreciation for the free use of the complex facilities was received and shared with the Board.

### 5. Rugby League Northland:

Cori Paul's request to use the complex facilities on Saturday, February 12, 2022 was received. Graham will take this to the KKRC meeting on Tuesday, December 14, 2021 for approval as this date may coincide with pre-season rugby games.

Graham

6. The next meeting will be on Tuesday, February 1, 2022, as Monday, February 7 is a public holiday in-lieu of Waitangi Day on Sunday, February 6.

**Meeting Closed 7.00pm**

**The next meeting is Tuesday, February 1, 2022, 6.00 pm**

**Signed as a true and correct record:**

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**Robert Groome,  
Chairperson.**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022:**